

D2**For use from November 2022**

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International Baccalaureate®
Baccalauréat International
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Candidate(s) affected by adverse circumstances

- Complete this form in the working language of your school (English, French or Spanish).
- Attach supporting documentation where appropriate, including a translation if applicable.
- Send the completed form to IB Global Centre, Cardiff (adverse@ibo.org) to arrive **no later than ten days after the candidate's final examination**.
- Please consult the information provided below before completing the form:

Circumstances which can be supported via the adverse circumstances process	Circumstances which cannot be supported via the adverse circumstances process
<ul style="list-style-type: none"> ▪ Temporary medical condition / illness with onset or occurrence up to three months before the examinations ▪ Accident or injury ▪ Severe stress / anxiety during the exams ▪ Exceptionally difficult family circumstances ▪ Bereavement (within the six-month period preceding the start of the examinations) ▪ Events that may threaten the health or safety of a candidate ▪ Civil unrest ▪ Natural disaster ▪ Exacerbation of a long-term medical condition / illness which is being supported via Inclusive Access Arrangements 	<ul style="list-style-type: none"> ▪ Staff resource issues such as teacher absences ▪ Minor disturbances in the examination room ▪ A candidate misreading the timetable ▪ Misreading the instructions of the examination paper and/or answering the incorrect questions. ▪ A school failing to or incorrectly communicating errata details before an examination ▪ Incorrect setup/ technological failure/ lack of calculators or IT equipment ▪ Data booklets/resource booklets, etc, not being provided (or wrong versions being provided) ▪ Timing errors in examinations ▪ A coordinator failing to request Inclusive Access Arrangements by the relevant deadline



Candidate name:

Examination session:

If multiple candidates are affected (e.g., due to a natural disaster) please state this in the box above and provide further details in the 'reason for application' box on the next page

School code:

Candidate session number:

Personal code:

Please check the box for the mitigation(s) you are requesting for your candidate:

Deferral

Extension

Inclusive Access Arrangement
(e.g., to mitigate an injury)

Missing Mark

If all subjects are affected check this box and do not complete the rest of this section:				
Subject and level:	Component(s) affected:	Examinations only: Please indicate whether the affected examination was completed or not:		
		Completed	Partially completed	Not completed

Reason for application:

Please provide details of the circumstances or temporary medical condition.

Where applicable, appropriate supporting documentation must be attached to this application. For guidance on appropriate documentation please consult *Diploma Programme Assessment Procedures / Middle Years Programme Assessment procedures.*

If applicable, please check box to confirm that documentation is attached to your application

Circumstances / medical condition began on: _____ and finished on: _____

To be completed by the coordinator or head of school:

I confirm that to the best of my knowledge the information provided in this form is accurate and I fully support the application.

Name:

Position:

Date: